



FAIRFAX COUNTY  
PUBLIC SCHOOLS

Longfellow Middle School

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Falls Church, Virginia 22043  
[www.fcps.edu/LongfellowMS](http://www.fcps.edu/LongfellowMS)  
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Welcome,

My name is Riley Barrows, and I am the After-School Specialist at Longfellow Middle School. The purpose of this letter is to introduce you and your child to the Longfellow Middle School After-School Program. Our goal is to provide quality programming in the areas of academic support and enrichment, social skills and youth development, physical health and wellness, and family and community involvement.

After school activities will officially begin in late September and will operate every day from 2:15-5:00 PM. Transportation will be available to students staying after school. Late buses will begin arriving at 4:15 PM on Monday, Wednesday, and Thursday. On Tuesdays and Fridays, students will need to arrange transportation or walk home as there are no late buses on these days. The Transportation Office will provide a late bus schedule detailing pick up and drop off locations and times in early September. The schedule will be posted on the after school bulletin boards located outside of the library and cafeteria as soon as it becomes available. **Please be aware that after school late bus numbers and routes are different from your child's normal school day bus routes.**

This year, we will offer a diverse range of clubs and activities including Debate, Rocketry, Quiz Bowl, Science Olympiad, Math Counts, Technology Student Association, Computer Science, Model UN, Flag Football, Soccer and many more. Students must turn in the required After-School Registration form enclosed in the Back to School packet to participate in after school activities. A schedule of activities and clubs will be available to students and parents on the school website, in the weekly Keep in Touch, and posted on the after school bulletin board located outside of the library and cafeteria.

We encourage parents to discuss a plan of action for participation in the after school program with their child prior to arriving to school every day. The After School Program allows students to explore a wide variety of interests as well as receive academic support with their teachers if needed. The activities your child chooses to participate in will vary from day to day. We do our best to support parent-student communication, and allow students to call parents and/or guardians to verify their plan of action for the day. Effective communication will help ensure that you and your child are prepared for all unforeseen circumstances such as inclement weather related cancellations.

Please feel free to contact me anytime at [rtbarrows1@fcps.edu](mailto:rtbarrows1@fcps.edu) or 703-533-2649 if you have any questions, comments, or concerns. I look forward to working with you and your student(s) and having a wonderful 2019-2020 school year.

Sincerely,

*Riley Barrows*

# **Longfellow After School Program FAQ's**

## **When do after school activities begin?**

After school activities typically begin the last week of September and will run every day from 2:15-5:00 until the first week of June.

## **How does my student join clubs and activities?**

At the beginning of the school year, students will need to turn in an after school permission slip signed by their parent/guardian. Some clubs such as Science Olympiad and Debate Club require testing to join, however, the majority of clubs do not. Students can simply show up to a club/activity and join on any given day.

## **How do you and the school know where students are after school?**

Each student **MUST** sign in using the after school attendance database when they participate in after school programs. Teachers/sponsors will remind students to sign in when they arrive. If a student needs to leave their activity for any reason, they will sign out and take a pass with them. After school staff members walk the halls every 5-10 minutes to ensure students are attending their after school clubs and answer any questions students may have.

## **How do late buses work?**

Late buses typically begin at the end of September and run until the first week of June. Late buses run on Monday, Wednesday, and Thursday. Late Buses will begin to arrive at Longfellow at 4:15 PM. Students will meet in the gym and sit in a line according to their bus number. Before they are dismissed for their bus, students **MUST** sign out with the teachers in the gym coordinating late buses. The transportation office will send a copy of the late bus routes in September which will then be posted on the after school bulletin board located outside of the library and in the cafeteria. Students who do not take late buses must coordinate transportation with their parent/guardian and be picked up by 5:00.

## **What is a typical day like after school?**

The after school program at Longfellow runs from 2:15-5:00 Monday-Friday. The bell to dismiss students will ring at 2:15. Any students' participating in after school activities **MUST** report and **SIGN IN** to their club by 2:25. There will be two blocks after school. The first block will run from 2:25-3:25. The second will run from 3:30-4:15. Late buses (Monday, Wednesday, and Thursday) will pick students up at 4:15. Any students staying in the building after 4:15 on late bus days will report to the gym, lecture hall, or the library. There will be announcements helping students to ensure they know where to go.

**Does the after school program provide academic support?**

The Homework Club will be available to all students Monday-Friday in the library from 2:15-5:00. There will be a number of Longfellow teachers in the library to assist students with homework and answer any questions they may have. Any textbooks needed are provided and computers are available to students if needed.

**Is the after school program open on scheduled early release days or if schools close early due to inclement weather?**

No, all after school activities are cancelled on scheduled early release days and when FCPS schools are closed due to inclement weather.

**How will parents and students know what clubs/activities are available to Longfellow students?**

Each quarter there will be a new schedule of after school activities. The schedule will be posted on the school website under activities as soon as it is finalized (typically 1-2 weeks before the start of a new quarter). There will also be an "after school corner" in the weekly Keep in Touch where a schedule will consistently be posted. Also, there is an after school bulletin board outside of the library where a schedule and any information pertaining to the after school program will be available. The morning and afternoon news show will also go over the daily schedule of activities.

# After School Schedule (EXAMPLE)

Time	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2:15	BELL	BELL	BELL	BELL	BELL
2:25	Homework Club (Library)	Homework Club (Library)	Homework Club (Library)	Homework Club (Library)	Homework Club (Library)
	Science Olympiad (159 Block 1 & 2)	Open Gym (Gym 2)	TSA (161) Science Bowl (222)	Writing Center (145)	Math Counts (Math Wing)
	Odyssey of the Mind (204)	Lancer Athletics (Gym 11)	Literary Club 12161	Rocketry (222)	Open Gym (Gym 2)
	Indoor Soccer (Gym 1) Art/Clay Club (105)	Video Game Club (Library)	Model UN (214) EcoAction/ Gardening Club (Outside Gardens)	Eco Action/ Gardening Club (Outside Gardens)	Video Game Club (Library)
	Choral Club (McLean HS) SCA (151)	Quiz Bowl (209)	Flag Football (Outside Fields)	Basketball (Gym 1 & Gym 2)	Lancer Athletics (Gym 2)
	Rubik's Cube (222)	Science Olympiad (159 Block 1 & 2)	Science Olympiad (159 Block 1 & 2)	Science Olympiad (159 Block 1 & 2)	Science Olympiad (159 Block 1 & 2)
	Quiz Bowl (209)		Debate Club (206)	Weight Training	
3:25	BELL 2 <sup>nd</sup> BLOCK		BELL 2 <sup>nd</sup> BLOCK	BELL 2 <sup>nd</sup> BLOCK	
3:30	Lancer Athletics (Gym 1 and Gym 2) Homework Club		Lancer Athletics (Gym 1 & Gym 2) Homework Club b	Lancer Athletics (Gym 1 & Gym 2) Homework Club	
	Video Game Club (Library)		Video Game Club (Library) Chess Club (210)	Video Game Club (Library) Computer Science (222)	
4:15	LATE BUS BELL	No Late Buses	LATE BUS BELL	LATE BUS BELL	No Late Buses
5:00	Program Ends	Program Ends	Program Ends	Program Ends	Program Ends



# LANCERS



# Longfellow Middle School

## After-School Permission Form

**Note: Parents & Students must fill out and sign this form before LMS will release a locker and combination.**

For your Longfellow student to stay after school to get homework help, participate in intramural sports, attend club meetings, perform community service, or rehearse for a performance, etc., FCPS requires having a signed After-School Permission Form on file.

Students staying after school on Mondays, Wednesdays, or Thursdays can take one of the 4:15 pm late buses home. Students may stay at school until 5:00 pm but will need to arrange transportation or walk home with parent permission. Parents are responsible for coordinating their child's pickup.

Students staying after school on Tuesdays or Fridays must be picked up or walk home no later than 5:00 PM as there are no late buses on these days. Again, parents are responsible for coordinating their child's pickup.

<b>Student Name:</b>		<b>Address:</b>	
<b>Parent/Guardian Names:</b>		<b>Home Phone:</b>	
<b>Mother's Work Phone:</b>		<b>Father's Work Phone:</b>	
<b>Mother's Cell Phone:</b>		<b>Father's Cell Phone:</b>	
<b>Emergency Contact Name:</b>	<b>Relationship to Parent:</b>	<b>Emergency Contact Phone:</b>	
<b>Does Your Student Have Allergies To:</b>	<b>Insect Bites (Specify):</b>	<b>Food (Specify):</b>	<b>Medicine (Specify):</b>
<b>List Any Medications Your Student Takes:</b>			

I hereby grant permission for my child to participate in Longfellow Middle School After-School Activities during the 2019-2020 school year. I understand that participation is completely voluntary, and that some of the planned physical activities may expose my child to potential injury. I confirm that my child is physically and medically able to participate in these activities. If injuries do occur to my child, I understand that school personnel will respond in the same manner as during regular school hours. I understand that my child needs to be picked up by 5:00.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I understand and agree to follow FCPS Student Rights & Responsibilities, Longfellow school rules, and Longfellow bus rules while participating in After-School Activities.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_